



# RESIDENTIAL APPLICATION FORM

For your application to be processed you must answer all questions

## PROPERTY DETAILS

Address of property you would like to rent

 Post Code

RENT

\$

Per Week

\$

Per Month

\$

Bond

Will you be applying for a DoH Government Bond? ☐ Yes ☐ No

## COMMENCEMENT DATE:

 Day/Month/Year

## LEASE TERM

 Years

## NUMBER OF OCCUPANTS

 Months Adults Children & Ages

## AGENT DETAILS

Living Here Benalla

Address: 16 Bridge Street East, Benalla VIC 3672

Phone: 03 5762 2210

Email: benalla@livinghere.com.au

Website: www.livingherebenalla.com.au

## OUR MOVING SERVICE

Direct Connect is a FREE service that can connect you to the following utilities and services in your new home!



☐ YES

» I/we consent Living Here Benalla providing my personal information details to Direct Connect which will include my name, address, email and phone number to be contacted in relation to my/our utilities and service connections

» This includes obtaining metering information for the premises I am moving to

Signature

Date

## PERSONAL DETAILS

Title	First Name	Family/Last Name
Email		Date of Birth
Mobile Phone	Home Phone	Work Phone
Driver's Licence Number	Driver's Licence Expiry Date	Driver's Licence State
Passport Number	Expiry Date	Passport Country
Pension No. (if applicable)	Pension Type (If Applicable)	Fortnightly Centrelink Payment Amount
Current Address:		Post Code

## Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should the application be accepted by the landlord, I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the Landlord/Owner. I declare that all information contained in this application (including the front page) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I consent to the disclosure of this page of the Tenancy Application Form to Moving hub (ABN 73 603 267 465) for the purpose of notifying the water authority and to contact me with regards to services related to moving home. I acknowledge that neither the Agent or Movinghub accept any responsibility for the delay in, or failure to arrange or provide for any connection or disconnection of a utility, or for any such loss in connection such delay or failure. I acknowledge that the Agent and Movinghub may receive a benefit in relation to any services organised.

I also authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy database, and to agents/landlords of properties I apply for in the future.

I am aware that the agent will use and disclose my personal information within this application to:

- (a) Communicate with the owner and select a tenant
- (b) Prepare lease/tenancy documents
- (c) Allow tradespeople or equivalent organisations to contact me
- (d) Lodge/claim/transfer to/from a Bond Authority
- (e) Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) Refer to collection agents/lawyers (where applicable)
- (g) Complete a credit check with NTD (National Tenancies Database)
- (h) Transfer water account details into my name

I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access my personal information on the contact details above.

Your Signature

Date

PROPERTY MANAGER NAME

PROPERTY RENTAL (OFFICE USE ONLY)

\$	PER WEEK	\$	PER MONTH
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## Rental History

### Current Address

Why are you leaving your Current Address?

Landlord/Agent

Landlord/Agent Number

### Previous Address

Previous Residential Address

Postcode

Landlord/Agent

Landlord/Agent Number

### How long have you lived here?

Year/s

Month/s

Weekly Rent Paid:

### How long have you lived there?

Year/s

Month/s

Weekly Rent Paid:

Was Bond refunded in full?

## Employment Details

What is your current Occupation?

Type:

Full time / Part Time / Casual

Employer's Name

Contact Name

Phone Number

Length of Employment

Year/s Month/s

Net Income

Per:

Week / Month / Year

Employer's Address

What was your previous Occupation?

Type:

Full time / Part Time / Casual

Employer's Name

Contact Name

Phone Number

Length of Employment

Year/s Month/s

Net Income

Per:

Week / Month / Year

## For Students

Place of Study

Course:

Course Length:

Enrollment Number:

Campus Contact:

Phone Number:

Parents Name:

Phone Number

Parent's Address:

Postcode

## Contacts/References

### In Case of Emergency:

Last Name:

First Name:

Relationship

Contact Number:

### Personal References (Not related to you)

1. Last Name

First Name:

Relationship

Contact Number:

2. Last Name

First Name:

Relationship

Contact Number:

## Other Information

Make/Type of Car and Registration Number:

Details of any pets:

### PLEASE PROVIDE US WITH 100 POINTS OF ID:

40 Points

Driver's Licence, Passport, Proof of Age Card, Student ID

30 Points

Copy of Gas/Water/Electricity Account

20 Points

Copy of Medicare Card

10 Points

Concession Card

### How did you find out about this property?

☐ The Age

☐ The Internet

☐ Local Paper

☐ Board

☐ Counter List

☐ Relocation Company

☐ Referral

☐ Other (specify) \_\_\_\_\_